

Dun Carraig Baronial Charter

Adopted: December 2021

I. Establishment of the Barony and its Populace

- A. This document herein establishes the Barony of Dun Carraig, a subsidiary chapter or territory, of the Kingdom of Atlantia and the Society for Creative Anachronism.
- B. The Barony shall be comprised of the following Maryland (MD) counties and those zip codes representing the lands therein. Zip Codes included by the Barony are designated by the corporate offices of SCA.
 - B.i. St. Mary's
 - B.ii. Charles
 - B.iii. Calvert
- C. The populace of Dun Carraig shall be defined as those persons residing within the designated lands that constitute the Barony.

II. Provisions and Policies

- A. All Provisions and/or Policies provided in this Charter or for the Barony of Dun Carraig are subject to Kingdom Law/Policy & Corporate Law/Policy ("Corpora").
 - A.i. Any portions of this Charter which are found to be in conflict with Kingdom Law/Policy and/or Corpora shall be suspended until such time as it is amended by the Barony using standard amendment procedures.
 - A.i.a. The remainder of this Charter shall remain in effect.

III. Amendments to the Charter, Provisions, and Policies

- A. The Charter, as well as any Baronial Provisions and Policies, may be amended using the process as follows:
 - A.i. Notice of any proposed amendment(s) shall be published in the issue of the Baronial newsletter preceding the Baronial meeting where the amendment(s) will be submitted.
 - A.ii. A proposed amendment(s) must be submitted at a Baronial meeting.
 - A.iii. If the consensus of those attending the meeting is that the proposed amendment(s) is/are a good idea, a future Baronial meeting shall be selected at which to conduct a vote to adopt the amendment(s).

- A.iv. The proposed amendment(s) shall be published in two issues of the Baronial newsletter before the Baronial meeting designated for the vote.
- A.v. If approved by 60% of those voting members of the populace present at the meeting, the amendment(s) shall take effect upon publication in the next issue of the Baronial newsletter.
 - A.v.a. A “voting” member of the populace shall be defined as those persons who both reside within the Barony and are a paid member of the SCA in good standing.

IV. Baronial Leadership

- A. Baronial Leadership, often referred to as “The Baronage”, shall be in the form of a Baron, a Baroness, or a combination of two individuals.
 - A.i. If half of the Baronial Leadership cannot fulfill a term, the other individual may elect to either serve the remainder of the term alone or to resign.
 - A.ii. If a sole Baronial Leader or both members of the Baronial Leadership cannot fulfill a term, a Regent or Vicar shall be recommended to the Crown by the outgoing Baronial Leadership and with the consensus of the Barony.
 - A.ii.a. The Regent or Vicar shall serve until such time that a polling can be completed and new Baronial Leadership may be invested.
 - A.ii.b. Any time spent as Regent shall not effect eligibility to serve as Baron or Baroness, and shall not count towards any time served as Baronial Leadership.
- B. Requirements for Candidacy for Baronial Leadership
 - B.i. Candidates must be meet all residency requirements contained within Kingdom Law/Policy and/or Corpora, and be a member in good standing with the SCA.
 - B.ii. Candidates may be self-nominated, or may be nominated by another person.
 - B.ii.a. All nominations must be made either electronically or via USPS to the Baronial Seneschal.
 - B.ii.b. The Seneschal shall inform all potential candidates of their nomination.
 - B.ii.c. If the candidate(s) so choose to accept their nomination, it must be done so in writing, to the Baronial Seneschal and within the established timeline for executing a polling.
 - B.iii. All candidates must agree in writing to the provisions of the Charter and to those duties and responsibilities laid out by Society and Kingdom Law/Policy.

- C. Baronial Leadership shall serve for a term or terms as dictated by Kingdom Law/Policy.
- D. A Polling shall be conducted as prescribed in Kingdom Law/Policy.

V. Orders and Awards

- A. All Baronial Orders and Awards are granted at the discretion of the Baronage.
 - A.i. A Royal Regent or Vicar shall not grant Baronial Awards or Orders.
- B. All Baronial Orders are “non-Polling”, i.e. a Polling of the current members is not required by the Baronial Leadership in order to induct a new member.
- C. A person may only be inducted into each of the Baronial Orders once.
- D. The creation or closure of awards shall be put forward at the discretion of the Baronial Leadership, but shall require a majority vote by the populace to enact. A majority vote shall be defined as 60% of the submitted votes in favor of said motion.

Policies of the Barony of Dun Carraig

Adopted: December 2021

I. Policies of the Barony

- A. This document herein establishes the policies of the Barony of Dun Carraig, a subsidiary chapter, or territory, of the Kingdom of Atlantia and the Society for Creative Anachronism.
- B. All Provisions and/or Policies are subject to Kingdom Law/Policy & Corporate Law/Policy (“Corpora”).
 - B.i. Any provisions related to Baronial Policy which are found to be in conflict with the Baronial Charter, Kingdom Law/Policy and/or Corpora shall be suspended until such time as it is amended by the Barony using standard amendment procedures.
 - B.i.a. The remainder of all Policies shall remain in effect.

II. Baronial Officers and Duties

- A. All Baronial Officers shall refer and adhere to Kingdom and Society Policy regarding the definitions, duties, requirements (i.e. warrants, classes, etc.), and responsibilities related to their position.
- B. Those additional duties, requirements, and responsibilities placed upon Baronial Officers shall be listed as part of Baronial Policy.
- C. Nomination of Baronial Officers
 - C.i. Should a Baronial Position open, said opening shall be announced at the next Baronial meeting and shall be published, both in the Baronial Newsletter and to any and all official electronic lists (“e-lists”).
 - C.ii. Volunteers for the position shall be self-nominated.
 - C.ii.a. All nominations shall be submitted either electronically or via USPS to the Baronial Seneschal, Baronial Leadership, and if possible to the exiting officer.
 - C.iii. After due consultation with the Baronial Seneschal, and if at all possible with the exiting Officer, the Baronial Leadership shall select the Candidate to serve as a Baronial Officer.
 - C.iv. The Candidate for Office shall assume their position after their selection has been announced and/or published, and all requirements have been met.

D. Deputies

- D.i. All Deputies to Baronial Officers shall refer and adhere to Kingdom and Society Policy regarding the definitions, duties, requirements, and responsibilities related to their position, or those relating to the Officers under whom they serve.
- D.ii. All duties and responsibilities, unless otherwise specified by Kingdom and Society Policy, are delegated by their corresponding Baronial Officer, and as such are ultimately the responsibility of the Baronial Officer.
- D.iii. Deputies to Baronial Officers serve at the pleasure of Baronial Leadership and their corresponding Baronial Officer, and may be dismissed for any reason.

III. Financial Policy

- A. All Baronial policies listed within the document “Dun Carraig Financial Policy” pertaining to Finance, the Financial Committee, Events, and the overall dispersal of Baronial funds shall be considered a part of Baronial Policy, and subject to the same rules and regulations related to all other Baronial Policies.

IV. Baronial Business Meetings

- A. Baronial business meetings shall be scheduled to occur monthly. Additional meetings may be scheduled as needed.
 - A.i. Scheduled meetings may be cancelled, but the total number of meetings held per year shall meet all thresholds needed to meet Kingdom Law/Policy and/or Corpora.
- B. The date, place, and time of the meetings shall be published electronically via official electronic lists (“e-lists”) and in the newsletter.
 - B.i. If time does not permit the publishing of the date, place and time of an emergency meeting, then a reasonable attempt shall be made to contact all members of the Barony prior to the meeting.
- C. The meeting shall be conducted by the Seneschal or their designated proxy.
- D. Minutes of all meetings shall be published in the newsletter.

V. Baronial Property

- A. Baronial property shall be defined as all items, equipment, or services either purchased or donated:
 - A.i. Used in operation of Baronial activities and operations (i.e. meetings, demonstrations, practices, gatherings, etc.).
 - A.ii. Required to carry out the duties of Baronial Officers (i.e. arms, armor, art supplies, office supplies, etc.).

- A.iii. Gifted to the Barony, Baronial Leadership, or Officers.
 - A.iii.a. Items gifted specifically to a person or persons serving in a Baronial Position do not necessarily qualify as Baronial Property, but may be surrendered to the Barony at the gift receiver's discretion.
- B. Any member of the citizenry may put forward a request for the Barony to purchase items or equipment needed to support Baronial activities and operations.
 - B.i. Any purchase requests shall be announced at a Baronial Business Meeting.
 - B.i.a. The purchase request shall be recorded and published as part of the Baronial newsletter.
 - B.i.b. Review and/or approval of a purchase shall take place as per Financial Policy.
- C. Storage and use of Baronial property shall be overseen by the Baronial Quartermaster. The Baronial Exchequer shall oversee these duties if the Quartermaster is unavailable or if there is no Quartermaster.
 - C.i. Unless otherwise needed, Baronial Property shall be stored by the Baronial Quartermaster in either the Baronial Shed or a location of their choosing.
 - C.i.a. Baronial Leadership and Officers may keep and store Baronial Property related to their duties (i.e. a Marshal may keep fighter equipment, etc.).
 - C.i.a.1. They shall provide an inventory of Baronial Property in their possession to the Quartermaster upon request.
 - C.i.a.2. Unless otherwise specified, they shall be responsible for the care and maintenance of the Baronial Property in their possession.
 - C.i.b. Members of the populace may request use of Baronial Property.
 - C.i.b.1. Approval, preferably in writing, must be granted by the Quartermaster.
 - C.i.b.2. They shall be responsible for the care and maintenance of the Baronial Property in their possession, and will reimburse the Barony for any damages not consistent with normal wear and tear.
 - C.i.b.3. Baronial Property may be used for personal or Baronial Activities, but cannot be used for any activities which could endanger the 501(c)3 status of the Barony, Kingdom, or Society (ex. personal profit).
 - C.ii. Baronial Shed

- C.ii.a. The Quartermaster and/or Exchequer shall oversee the check-in and out of all equipment stored within the Baronial Shed. No baronial property shall be removed or placed in the Baronial shed without approval of the Quartermaster.
 - C.ii.b. Keys to the Baronial shed shall be kept by the Exchequer, Quartermaster, Seneschal, and Baronial Leadership, as well as the owner of the property on which the Baronial Shed resides.
 - C.ii.c. The Quartermaster and/or Exchequer shall inventory the contents of the Baronial Shed at least once per year.
- D. Should Baronial Property be found to be no longer of use, the property may be disposed of.
- D.i. Disposal may include, but shall not be limited to: donation, destruction, or sale.
 - D.ii. Before disposal, a request to dispose of Baronial Property shall be made to the Exchequer and Quartermaster.
 - D.iii. The Quartermaster and Exchequer shall consult with the Baronial Leadership and/or Officers as needed to determine if disposal is warranted, as well as the method of disposal.
 - D.iv. The Quartermaster and Exchequer shall ensure that all appropriate financial policies are observed in the disposal of Baronial Property, and that all financial records are appropriately kept reflecting the disposal (i.e. Baronial Doomsday Report).

VI. Awards

- A. The list of Baronial Awards and their descriptions can be found in Appendix A.

Appendix A: Baronial Awards

Award	Description
Order of the Sea Hawk	<p>The pre-eminent order of the Barony, shall be granted to those who have proven themselves to be stalwarts of the Barony for supporting Dun Carraig through their efforts and skills in a varied and diverse means.</p> <p>Badge of the Order: “(Fieldless) Three sinister wings conjoined in pall inverted argent.”</p>
Order of the Company of the Wayfarers	<p>Recognizes those members of the group who no longer reside within the Barony.</p> <p>Badge of the Order: “(Fieldless) On a compass star within and conjoined to an annulet gules a cross bottony argent.”</p>
Order of the Emerald Flame	<p>Given to those who show on-going excellence in the Arts and Sciences.</p>
Order of the Garnet Tower	<p>Given to those who show on-going excellence in Service.</p>
Order of the Silver Blade	<p>Given to those who show on-going excellence in Armored, Rapier, or Rebated Steel combat.</p>
Order of the Sable Arrow	<p>Given to those who show on-going excellence in any archery, thrown weapons, or siege related activity.</p>
Mark of Excellence	<p>Given for a specific achievement or action. There is no limit to the number of times an individual may receive this award.</p> <p>On an individual’s first award, they should receive the token of the award, plus the bead to denote what it is for. For each successive award the individual should only receive an additional bead to denote what it is for</p> <ul style="list-style-type: none"> • Carraig Uaine (Green) – Given to denote a specific Arts & Science achievement. • Carraig Dierge (Red) – Given to denote a specific service or action. • Carraig Gile (White) – Given to denote a specific achievement in Armored, Rapier, or Rebated Steel combat. • Carraig Dubh (Black) – Given to denote a specific achievement in any archery, thrown weapons or siege related activity.
Baroness’ Award of Courtesy	<p>Awarded by the Baroness to an individual who has repeatedly demonstrated exceptional courtesy to others.</p>
Company of Dun Carraig’s Champions	<p>A company for those who have served as any of the Baronial Champions. In addition to a token from the Baronage they served, they should be presented with a medallion of red and white representing their field of championship: Heater and Sword (armored), Buckler and</p>

	Sword (rapier), drawn Bow and Arrow (archery), Lantern (A&S), or others as the Baronage desires.
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